



Information Sheet on the Application Procedure for Traineeship Students in the Framework of ERASMUS+ or an International University Partnership

Data Protection Regulation of Department 3 *Academic and Student Affairs*, Section 3.3 – Student Admission and Registration for International Students of the University of Wuppertal

By submitting an application as a traineeship student in the framework of ERASMUS+ or an international university partnership, you voluntarily provide us with personal information. By sending/submitting the application forms, you allow Department 3, Section 3.3 to collect, store and use the personal data for the application procedure and the implementation of the studies. This includes disclosure of personal information within the university as well as to other institutions that are involved in the implementation of the studies. The following data will be collected and stored in the context of your application:

- Home university
- Intended duration of stay
- Intended date of arrival and departure
- Intended study field / traineeship
- Participation in German language course
- First name, Surname
- Gender
- Date of birth
- Place / country of birth
- Nationality / nationalities
- Home address
- Email address
- Information on educational background (secondary school leaving certificate, previous studies, university degree if applicable)
- Information on study periods in Germany.

The above mentioned data is mandatory.

On condition of your consent, the legal basis for the processing of data is Art. 6 para. 1 lit. a GDPR. The legal basis for the processing of data in order to fulfil a contract or implement pre-contractual measures which take place on request of the data subject is Art. 6 para. 1 lit. b GDPR.

By submitting the application forms, you agree to storage and use of your personal data for the above mentioned purpose. The provided data will be used for the application procedure and the implementation of the studies only. If you decide not to fill in the application forms, the relevant measures cannot be implemented.

We take the protection of your personal information very seriously. You have the right to free access to your stored personal data, its origin, recipient and purpose of the data processing and, if applicable, to correction, blocking or deletion of the data within the scope of the applicable legal regulations at any time. After completion of the studies, your personal data will be deleted after the legal archiving periods have expired.

This declaration extends the data protection statement of the University of Wuppertal (<https://www.uni-wuppertal.de/datenschutz/>). By filling in and submitting the application forms of Department 3 *Academic and Student Affairs*, Section 3.3 – Student Admission and Registration for International Students, you accept the data protection regulations.



To
Bergische Universität Wuppertal
Abt. 3.3 Internationales Studierendensekretariat
Gaußstr. 20
42119 Wuppertal
GERMANY
intsek@uni-wuppertal.de

Application for enrolment for an Erasmus+ traineeship at the University of Wuppertal

1. Personal information

Family name			
First name			
Gender	female	male	divers
Date of birth			
Place / Country of birth			
Nationality / nationalities			

2. Contact information

Street			House no.	
Address supplement (e.g. Flat or Room No.)				
Postal code		City		
Country				
Phone Number				
Email address				

3. University entrance qualification:

Designation of the secondary school qualification:	
Place of secondary school graduation:	
Date of secondary school graduation (dd.mm.yyyy):	



4. Studies at home institution

Home university (name, city, country):			
Current level of studies:	Bachelor or state examination (undergraduate)	Master	Doctorate
Degree programme:			
How many semesters have you been studying your current degree programme?			

5. Internship at Wuppertal University

Faculty / School:	
Supervisor of the internship:	

6. Participation German language course "German in the evening" requested (free of charge):

Yes	No
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Please enclose the following documents to your application:

- Copy of Learning Agreement Erasmus+ student mobility for traineeship
- Copy of your passport or ID card
- Copy of your student card
- Passport photo
- If you have already been enrolled at a German university: your most recent certificate of enrolment and notice of your most recent termination of enrolment.

I assure that the above stated information is complete and accurate!

Place, Date

Signature