

# PROMOS

## Letter of Confirmation for student stay abroad

It is hereby certified that Mr. / Ms. \_\_\_\_\_

was enrolled at / worked in our institution (please mark with a cross)

- as exchange student
- as trainee

**physical mobility** (= courses at the host university were attended in class or online in the host country)  
from \_\_\_\_\_ (dd/mm/yyyy) to \_\_\_\_\_ (dd/mm/yyyy).

**virtual mobility** (= courses at the host university were attended online in the home country)  
from \_\_\_\_\_ (dd/mm/yyyy) to \_\_\_\_\_ (dd/mm/yyyy).

**blended mobility** (= mix of physical and virtual mobility; a phase of virtual mobility from Germany is followed by physical mobility in the host country)

virtual period  
from \_\_\_\_\_ (dd/mm/yyyy) to \_\_\_\_\_ (dd/mm/yyyy)

physical period  
from \_\_\_\_\_ (dd/mm/yyyy) to \_\_\_\_\_ (dd/mm/yyyy)

Name of host institution: \_\_\_\_\_

Name of signatory: \_\_\_\_\_

Function: \_\_\_\_\_

Date: \_\_\_\_\_

Stamp and Signature: \_\_\_\_\_

Please note that this certificate should be completed by the host institution – it should be filled in at the last day of the student's stay abroad!

