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# PROMOS

## Letter of confirmation for a student's stay abroad

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It is hereby certified that \_\_\_\_\_ (full name)

was enrolled at / worked in our institution (please mark with a cross)

- As an exchange student
- As a trainee

from \_\_\_\_\_ (day, month, year)

to \_\_\_\_\_ (day, month, year).

Name of host institution: \_\_\_\_\_

Name of signatory: \_\_\_\_\_

Function: \_\_\_\_\_

Date: \_\_\_\_\_

**Stamp and Signature:** \_\_\_\_\_

**Please note that this certificate must be completed by the host institution  
and should be filled out on the student's final day abroad.**

